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## Notice to Unrepresented Party in Pending Arbitration

1. **No party may participate in an arbitration if the party has not timely complied with the court fee payment requirements, or obtained a fee waiver or deferral from the court. Information about fee waivers or deferrals may be obtained from the Arbitration Clerk. (503) 988-3022, (dial option 3)**
2. **Failure to make required fee payments, failure to make reasonable efforts to substantially comply with court rules and procedures or failure to comply with an order of the arbitrator, may result in harm to your case - up to and including losing your right to participate in the hearing.**
3. **I am the arbitrator assigned to decide your case. I will do my very best to decide this case correctly and impartially under applicable law and the facts presented. But, I do not represent you individually in any way. I cannot give you legal advice, but can suggest you at least consult a lawyer of your own. You have the right to represent yourself. You also have the right to get a lawyer to represent you.**
4. **The lawyer/s representing other parties in this case does not represent you. He or she cannot give you legal advice. But, you are encouraged to talk to the opposing lawyer/s in any effort to simplify or settle this case.**
5. **While you have the right to represent yourself, you also have a duty to learn about applicable court rules. These are legal rules that control how arbitration cases are handled. The rules try to be fair to both sides. You do not have a right to expect special treatment just because you do not have a lawyer. The primary court rules for arbitrations in Multnomah County Circuit Court are in the State Uniform Trial Court Rules and the Multnomah County Supplementary Rules, primarily Chapter 13.**

[http://courts.oregon.gov/OJD/docs/programs/utcr/2011\\_UTCR\\_ch13.pdf](http://courts.oregon.gov/OJD/docs/programs/utcr/2011_UTCR_ch13.pdf)

and,

[http://www.ojd.state.or.us/web/ojdpublishations.nsf/Files/Multnomah\\_SLR\\_2011.pdf/](http://www.ojd.state.or.us/web/ojdpublishations.nsf/Files/Multnomah_SLR_2011.pdf/)

6. **There are on-line, and other, resources available to provide information to persons without lawyers, including:**

Oregon Judicial Department "Self Help."

<http://courts.oregon.gov/OJD/selfhelp/index.page?>

Oregon State Bar: <http://www.osbar.org/public/>